

CONSTITUTION  
OF THE  
LADIES WINTER INDOOR TENNIS ASSOCIATION

ARTICLE I

NAME

1.1 The name of this association shall be the "Ladies Winter Indoor Tennis Association" (LWITA), which includes the ladies "Windoors" and ladies "Business" league, hereinafter called the "League"

ARTICLE II

PURPOSES AND OBJECTS

2.1 The purposes and objects for which the League is organized are:

- a) To promote friendly, competitive, ladies team tennis competition for indoor tennis and racquet clubs ("Member Clubs") located in the greater Toronto Area ("GTA").
- b) The promulgation of rules governing the conduct of play of tennis games and matches between Member Clubs in the League, the relationship between the players and Member Clubs, and the relationship between the Member Clubs and the League.
- c) The arbitration and settlement of disputes between Member Clubs and between Member Clubs and players.

ARTICLE III

MEMBERSHIP

3.1 Membership in the League shall be limited to the members herein designated ("Members"), and such further and other new Members as may be hereafter duly elected to the League. The Member Clubs of the League are:

1. Bramalea Tennis Club
2. Burlington Fitness and Racquet Club

3. The Boulevard Club
4. Cedar Springs Health and Racquet Club
5. Cutten Club
6. Joshua Creek Tennis Club
7. Lambton Country Club
8. Meadowvale Club
9. Ontario Racquet Club
10. The Headwaters Racquet Club
11. Winter Tennis Club

3.2 Any Tennis Club that meets the criteria for membership established from time to time by the Board of Directors of the League may be eligible for membership.

3.3 Each applicant for membership shall make a written application to the League on the official Application Form approved by the Board of Directors. Such form shall designate the information and supporting documents required to be submitted by the applicant. The form shall also include a statement that, upon and in consideration of election to membership, the applicant shall subscribe to and agree to abide by the Constitution and all amendments thereof, resolutions, agreements and Rules of the League. Upon receipt of an application for membership the League Chairperson shall conduct such investigation as he/she deems appropriate. Upon completion of the investigation, the Chairperson shall submit the application to the Members for approval, together with his/her recommendations thereon and all such information that the Chairperson deems pertinent. A favorable vote of at least three-fourths (3/4) of the Members of the League shall be required for election to membership.

3.4 The vote for election of new Members may be taken at any annual or special meeting of the Members, provided ten days previous written notice (email being deemed sufficient) thereof has been given to each Member of the League.

3.5 Involuntary Termination of Members:

a) The membership of a Member may be suspended or terminated, or other corrective action taken, by a vote of at least three-fourths (3/4) of the Members of the League, as defined in Section 3.6 below, upon any one or more of the following grounds:

i) Violation of this Constitution or the By-Laws or Rules of the League, unless such violation is shown to the satisfaction of the League to be inadvertent;

ii) Failure to pay any dues or other indebtedness owing to the League within fifteen (15) days following the sending of written notice by the League Chairperson of default in such payment.

3.6 The membership of a Member may be suspended or terminated, or other corrective action taken pursuant to any of the grounds set forth in Section 3.5 (a) in accordance with the following procedure:

a) Any member of the League or the League Chairperson may assert charges that a member has violated a provision or provisions of the Constitution or the By-Laws or Rules contrary to Section 3.6 (a). Said charges shall be made in writing in reasonable detail and shall be filed with the Chairperson who shall cause a copy thereof to be served by mail or email upon the Member against whom such charges have been made. The Chairperson shall also cause a copy thereof to be served upon all other Members by mail or email and shall fix a reasonable time and place for a hearing thereon, depending on the gravity of the charge and the urgency of the need for decision, before a special meeting of the League called for such purpose. The Member charged shall be promptly notified of the time and place of the hearing.

b) At such hearing the Chairperson shall preside unless he or she shall be a representative of the Member club charged, in which event another Convener shall be elected by the Members to chair the hearing. In the case of a tie in such vote, the Chairperson shall cast the deciding vote.

c) At such hearing, the Member charged shall have full right to appear in person. Full opportunity shall be given to the League, the Member preferring charges and the Member charged for the presentation of evidence and argument bearing thereon.

d) After duly considering all the evidence and arguments, the meeting shall vote upon each charge separately as to whether it has been sustained. The affirmative vote of at least three-fourths (3/4) of the Members of the League present and voting shall be required to sustain any charge.

e) If upon such vote any charge is sustained the meeting shall vote with respect to each sustained charge as to what corrective action shall be taken with respect to the Member charged, bearing in mind the gravity of the charge and any extenuating circumstances. The action may include:

i) suspension or termination of the membership of such Member;

ii) any other direction, order or relief which may be appropriate in the circumstances. The affirmative vote of at least three-fourths (3/4) of the Members present and voting shall be required for the imposition of any corrective action, including termination from membership in the League.

f) The decision of the League, made in accordance with the foregoing procedure, shall be final and binding upon all Members.

## ARTICLE IV

### DIRECTORS, CONVENER, CAPTAINS, AND LEAGUE MEETINGS

4.1 The Ladies Winter Indoor Tennis Association shall be governed by a Board of Directors which shall establish the policies of the League and uphold the Constitution and By –Laws provided herein.

4.2 The Board of Directors shall be made up of the representatives of any (4) four of the following clubs:

1. Burlington Fitness and Racquet Club
2. The Boulevard Club
3. Cedar Springs Health and Racquet Club
4. Joshua Creek Tennis Club
5. Meadowvale Club
6. Ontario Racquet Club
7. The Headwaters Racquet Club

4.3 The Board of Directors at the annual general meeting shall appoint a Convener for each of the Ladies Windoor A, B, C, and Ladies Business League.

4.4 Each Member Club shall appoint a captain for that Club's teams to act as the liaison for their Club and to report any concerns to the Conveners for discussion and decision, including amendment of the Constitution and By –Laws at the annual general meeting.

4.5 Conveners of the League shall have a captains meeting at the annual Wind-up event to be held at a Club designated by the Board of Directors.

4.6 The annual Board of Directors meeting of the League shall be held during May at a date and place to be fixed by the Chairperson.

4.7 Special meetings of the Board of Directors or Members of the League may be called by the Chairperson at any time, or shall be called at any time whenever requested by the majority of Board of Directors.

4.8 Notice of meetings shall be given to each Member Club by email at least (10) ten days before a meeting.

4.9 The presence of a majority of the Board of Directors shall constitute a quorum for the opening of any meeting of the League.

4.10 The League Chairperson shall formulate the agendas and notices of and preside at all meetings of the League.

4.11 Once a matter has been placed on the agenda the vote required by any provision of this Constitution shall be applied to the vote of those present and voting only.

## ARTICLE V

### LEAGUE CHAIRPERSON

5.1 The Board of Directors shall appoint a League Chairperson to oversee all aspects of the League. The Board of Directors shall determine the term of office and the League Chairperson shall be elected by a majority of the Board of Directors.

5.2 Power and Duties:

a) Subject to the authority of the Board of Directors provided by the Constitution and By-Laws and other governing documents of the League, the League Chairperson shall have the responsibility for the general supervision and direction of all business and affairs of the League.

b) The Chairperson shall have full and exclusive jurisdiction and authority to arbitrate and resolve:

- 1) any dispute that involves two or more Member clubs of the League;
- 2) any dispute between any player and the League.

c) The Chairperson shall have the authority to interpret and from time to time establish policies and procedures regarding the provisions of the Constitution, the By-Laws, the League rules and resolutions, and their application and enforcement. Any determination made by the Chairperson with respect to any such matter shall be final and binding and shall not be subject to any review.

d) The Chairperson may, subject to the previously approved budget, incur on behalf of the League any expense that he or she determines in his or her sole discretion, to be necessary or appropriate to conduct the business and affairs of the League.

e) In each year, the Chairperson shall prepare and forward to the Board of Directors a proposed schedule of start and stop dates for each division within the League (A, B, C, Business) so that the Conveners can schedule each match for the upcoming season.

## ARTICLE VI

### DUES AND ASSESSMENTS

- 7.1 The Board of Directors at each Annual Meeting shall determine and fix the amount that each Member club shall pay as annual dues to the League and determine any amount of assessments that may be necessary for each Member in order to defray the expenses and liabilities of the League.

## ARTICLE VII

### BY-LAWS

- 7.1 The Member clubs agree to conform to and be bound by the By-Laws which shall be adopted to conform to the provisions of this Constitution by at least a two-thirds (2/3) majority of the Board of Directors present and voting, and said By-Laws may from time to time be added to , amended, repealed or replaced.

## ARTICLE VIII

### MISCELLANEOUS

- 8.1 The League shall adopt a set of rules and regulations to be known as the "League Rules", relating to the determination of the League Champions, the conduct and scheduling of tennis games, and such other matters as the League shall see fit to determine from time to time. League Rules shall be adopted by the affirmative vote of at least a two-thirds (2/3) majority of the Board of Directors.

- 8.2 *Official Website.*

- a) The official web site for the Windoor and Ladies Business League is hosted by [www.tenniscores.com](http://www.tenniscores.com)
- b) Captain's lists with names, phone numbers and emails, are to be published on the web site, which can be accessed by each captain using own email address and password (passwords are authorized for each captain by the respective League Director after payment has been received).
- c) Annually, Clubs will update, if necessary, club profiles, Club representatives, teams and Captains' names, phone and email by submitting the completed form (which can be found on the tenniscores web site) to the league Chairperson, as indicated on the form.

## ARTICLE IX

### AMENDMENTS

9.1 Any provision of this Constitution may be amended at any meeting by the unanimous consent of the Board of Directors of the League present and voting at such meeting. Article III, VI, and this article XI shall not be amended or altered except by the unanimous consent of the entire Board of Directors, and any amendment of Article III, VI, and IX, shall be evidenced by an instrument in writing signed by all Members of the League.

9.2 Any provisions of this Constitution, except Articles III, VI, and this Article IX, may be amended by a vote of at least three-fourths (3/4) of all Board of Directors present and voting.

Amended: Friday, October 09, 2009